

Commercial Poultry RFQ Template

Professional Request for Quotation for broiler farms, layer houses, hatcheries and breeder complexes.

Complete every section before sending to suppliers. A well-structured RFQ typically reduces quote variance by 30–50% and shortens supplier response time. Return this document to your HatchMatch procurement specialist or email it directly to shortlisted suppliers.

1. Company & Project Owner

Legal company name	
Country / jurisdiction of registration	
Primary contact (name, title)	
Email / phone / WhatsApp	
Preferred communication language	
Decision-making authority (owner / board / partner)	

2. Project Overview

Project type (broiler / layer / breeder / hatchery / integrator)	
Site country and region	
Target commissioning date	
Project stage (feasibility / financing / procurement / construction)	
Total planned CAPEX (USD/EUR)	
Financing status (self-funded / bank / DFI / seeking financing)	

3. Technical Scope

Total bird capacity (per cycle / per year)	
Number of houses / modules	
House dimensions (L × W × H, meters)	
Ventilation type (tunnel / cross / natural / hybrid)	
Climate zone (tropical / arid / temperate / cold)	
Feed system (pan / chain / auger)	
Watering system (nipple / bell)	
Automation level (manual / semi / full)	
Egg handling / processing requirements (layers only)	
Hatchery capacity — eggs/week (hatcheries only)	

4. Utilities & Infrastructure

Grid power availability and stability	
Backup power required (kVA)	
Water source and quality report	
Access roads and logistics	
Site preparation status	
Biosecurity perimeter requirements	

5. Commercial Terms

Preferred Incoterms (EXW / FOB / CFR / CIF / DAP / DDP)	
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Delivery port / site	
Currency	
Payment terms (LC / TT / milestone-based)	
Warranty expectations	
Spare parts package	
Training and commissioning requirements	
After-sales SLA expectations	

6. Compliance & Certifications

Required certifications (CE / UL / ISO 9001 / ISO 14001 / HACCP)	
Country-specific import approvals	
Environmental permits	
Animal welfare standards (EU 2007/43/EC / other)	

7. Response Requirements

Deadline for supplier response	
Format (PDF technical + Excel commercial)	
Reference projects required (minimum 3, similar scale)	
Site visit availability	
Language of response	
Named project manager on supplier side	

Return completed RFQ to: rfq@hatchmatchgroup.com | WhatsApp: +44 7379 443621

HatchMatchGroup.com — a specialized platform of Global B2B Group. This template is supplier-neutral and does not constitute a contract. All quotations are subject to independent supplier terms and third-party financing approval where applicable.